

CBIB+ Progress up today and planning for the coming months

Regional technical assistance to cross-border cooperation at intra-Western Balkan borders

Preparatory meeting for IPA II CBC programmes 24 April 2013, Brussels

Contents

- Progress made for the Period February to end April 2013
- Planned activities for the Period May to end June 2013

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¹ Contract management	Status	Comments	Planning May-June		
1.1 Initial meeting with relevant staff of DG ELARG	Ok	Held on 8 February	No action required		
Familiarization with the project environment,		Besides documentation, meetings held with	Activity completed. Meetings with		
1.2 including all relevant initiatives and	OK	relevant projects and a plan for coordination of	TACSO & RCC & ETF FRAME will		
documentation		activities set in place	take place		
Establishment of the project's operational base		Moved on 15 February. Administrative			
1.3in Belgrade and local offices; securing support	OK	manager in place. Advertisement for a junior	Activity completed. Contracting of the		
staff		project manager launched.	Junior Project Manager		
		Horizontal Coordinator in place.	Approval and mobilization of best		
1.4 Identification, hiring and management of Non-	OK	Communication & Information advertisement	practice database, the DIS, & the		
Key Experts (NKEs) – excluding Contact Points		out. ToR for other NKEs prepared	Programming experts and IT Database		
			All contact points will be recruited and		
1.5 Establishing Contact Points in each beneficiary		Advertisements for 4 countries are already	be operational, in contact with		
country		published, AL & HR next week	respective GIZ offices in WB		
1.6 Conducting a full stakeholder analysis	OK	18 March to 10 April	Findings of the analysis incorporated		
·		To Maron to To April	into different activities, Brief report		
1.7 Project Steering Committee – terms of	OK				
reference, meetings		Prepared	Establishment and first meeting		
			Contract with the winner of the website		
1.8	UK	Tender for the reconstruction of the website	tender. Prepare the required tender		
		launched. Two other tenders are to be	dossier for Printing and Translation		
Sub-contracting (not including NKEs)		designed.	services		
1.9 Monitoring of project activities, outputs, progress	Un	Continuing activity throughout the lifetime of	Continuing activity through out the		
towards results, assumptions/risks		. , , , , , , , , ,	lifetime of the project		
1.10	Un	Continuing activity throughout the lifetime of	Continuing activity through out the		
1.10 Ensuring project visibility		the project	lifetime of the project		
	Un	Continuing activity throughout the lifetime of	Continuing activity through out the		
1.11 Financial management of the project			lifetime of the project		
1.12Reporting – monthly reports	OK	for February, March and April	for May & June		

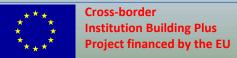
2	CBC Regional Consultative Forum (the "CBC Forum") and Working Groups	Status	Comments	Planning May- June
2.1	CBC Forum - terms of reference	OK	Prepared	To be decided in the event of June
2.2	CBC Forum - establishment and meetings	NA	Proposal will be available in the Inception Report	To be decided in the event of June
2.3	Working Groups – establishment, modalities, activities	OK	Prepared	To be decided in the event of June
2.4	CBC Forum/Working Groups - technical/expert support	NA	Proposal will be available in the Inception Report	To be decided in the event of June

Enhancing efficiency and effectiveness of programme implementation	Status	Comments	Planning May-June
Development of guidelines/manuals (or 3.1 equivalent) on stages of the programme/project cycle and horizontal issues, translation of the documents	NA	Proposal will be available in the Inception Report	Will be discussed during the event of June
3.2 Development of training packages related to the guidelines/manuals	NA	Proposal will be available in the Inception Report	Will be discussed during the event of June
3.3 Delivery of training to national authorities and other stakeholders	NA	Proposal will be available in the Inception Report	Will be discussed during the event of June
3.4 IPA CBC MIS – upgrading, maintenance, training, license handover	OK	A note paper on the MIS status has been prepared	Will be discussed during the event of June
3.5 Ad-hoc support to national authorities and other stakeholders with regard to aspects of programme management and implementation	OK	• ,	Continuing activity throughout the lifetime of the project
3.6 Programming 2014-2020	OK	, j	Mobilisation of programming experts. A two days event in June

	4Looking forward on the road to accession – learning from within the EU	Status	Comments	Planning May- June
,	Organisation of exchanges for staff of 4.1 national authorities to increase their knowledge of ETC in the EU	NA	ININE UI AILGU	Consultation process with the national authorities
	4.2 Support for the stakeholder participation in ETC- or CBC-related events	NA	of suitable events	
,	4.3 Promotion of a cross-border community of practice	NA	Not started yet. ToR for NKE drafted	Approval of ToR and mobilisation of EU Know-how transfer NKE

Pilot scheme(s) for small 5 scale CBC community projects	Status	Comments	Planning May-June
Provision of technical and 5.1 logistical support to pilot schemes for small scale CBC projects	OK	The draft application package has been prepared	To be discussed in the event of June

6	Communication, dissemination, research	Status	Comments	Planning May-June
6.′	l Kick-off events	OK	Done during the country visits	Re-launching in the event of June
6.2	CBIB+ website – 2 establishment/development, maintenance, uses, handover	OK	Tender has been launched	Reconstruction is expected to start by mid May
6.3	Monthly "flash news"	NA	Not started yet	Design will be prepared in May
6.4	Bi-annual newsletters	NA	Not started yet	Design will be prepared in this period
6.5	Establishment/development of database of best practice examples	NΑ	Draft ToRs for the establishment and development of the database has been prepared	The approval of ToR and selection of the experts is expected end of May beginning of June
6.6	Stimulation and support of research into Sissues relevant to CBC in the Western Balkans	NA	Not started yet	Contacts will be established with Universities & Research Institutes



Other issues

Questions

Thank you for your attention The CBIB+ team