



CBIB+ Progress up today and planning for the coming months

Regional technical assistance to cross-border cooperation at intra-Western Balkan borders

Preparatory meeting for IPA II CBC programmes
24 April 2013, Brussels



Contents

- Progress made for the Period February to end April 2013
- Planned activities for the Period May to end June 2013



Component 1

1	Contract management	Status	Comments	Planning May-June
1.1	Initial meeting with relevant staff of DG ELARG	Ok	Held on 8 February	No action required
1.2	Familiarization with the project environment, including all relevant initiatives and documentation	OK	Besides documentation, meetings held with relevant projects and a plan for coordination of activities set in place	Activity completed. Meetings with TACSO & RCC & ETF FRAME will take place
1.3	Establishment of the project's operational base in Belgrade and local offices; securing support staff	OK	Moved on 15 February. Administrative manager in place. Advertisement for a junior project manager launched.	Activity completed. Contracting of the Junior Project Manager
1.4	Identification, hiring and management of Non-Key Experts (NKEs) – excluding Contact Points	OK	Horizontal Coordinator in place. Communication & Information advertisement out. ToR for other NKEs prepared	Approval and mobilization of best practice database, the DIS, & the Programming experts and IT Database
1.5	Establishing Contact Points in each beneficiary country	OK	Advertisements for 4 countries are already published, AL & HR next week	All contact points will be recruited and be operational, in contact with respective GIZ offices in WB
1.6	Conducting a full stakeholder analysis	OK	18 March to 10 April	Findings of the analysis incorporated into different activities, Brief report
1.7	Project Steering Committee – terms of reference, meetings	OK	Prepared	Establishment and first meeting
1.8	Sub-contracting (not including NKEs)	OK	Tender for the reconstruction of the website launched. Two other tenders are to be designed.	Contract with the winner of the website tender. Prepare the required tender dossier for Printing and Translation services
1.9	Monitoring of project activities, outputs, progress towards results, assumptions/risks	OK	Continuing activity throughout the lifetime of the project (3 monthly reports prepared so far)	Continuing activity through out the lifetime of the project
1.10	Ensuring project visibility	OK	Continuing activity throughout the lifetime of the project	Continuing activity through out the lifetime of the project
1.11	Financial management of the project	OK	Continuing activity throughout the lifetime of the project	Continuing activity through out the lifetime of the project
1.12	Reporting – monthly reports	OK	for February, March and April	for May & June



Component 2

2	CBC Regional Consultative Forum (the “CBC Forum”) and Working Groups	Status	Comments	Planning May-June
2.1	CBC Forum - terms of reference	OK	Prepared	To be decided in the event of June
2.2	CBC Forum - establishment and meetings	NA	Proposal will be available in the Inception Report	To be decided in the event of June
2.3	Working Groups – establishment, modalities, activities	OK	Prepared	To be decided in the event of June
2.4	CBC Forum/Working Groups - technical/expert support	NA	Proposal will be available in the Inception Report	To be decided in the event of June



Component 3

3 Enhancing efficiency and effectiveness of programme implementation	Status	Comments	Planning May-June
3.1 Development of guidelines/manuals (or equivalent) on stages of the programme/project cycle and horizontal issues, translation of the documents	NA	Proposal will be available in the Inception Report	Will be discussed during the event of June
3.2 Development of training packages related to the guidelines/manuals	NA	Proposal will be available in the Inception Report	Will be discussed during the event of June
3.3 Delivery of training to national authorities and other stakeholders	NA	Proposal will be available in the Inception Report	Will be discussed during the event of June
3.4 IPA CBC MIS – upgrading, maintenance, training, license handover	OK	A note paper on the MIS status has been prepared	Will be discussed during the event of June
3.5 Ad-hoc support to national authorities and other stakeholders with regard to aspects of programme management and implementation	OK	Continuing activity throughout the lifetime of the project	Continuing activity throughout the lifetime of the project
3.6 Programming 2014-2020	OK	Logistical support to the event of 24 April	Mobilisation of programming experts. A two days event in June



Component 4

4 Looking forward on the road to accession – learning from within the EU	Status	Comments	Planning May-June
4.1 Organisation of exchanges for staff of national authorities to increase their knowledge of ETC in the EU	NA	Not started yet. ToR for NKE drafted	Consultation process with the national authorities
4.2 Support for the stakeholder participation in ETC- or CBC-related events	NA	Not started yet. The project is active in the identification of suitable events	Links with AEBR, INTERACT will be established in May
4.3 Promotion of a cross-border community of practice	NA	Not started yet. ToR for NKE drafted	Approval of ToR and mobilisation of EU Know-how transfer NKE



Component 5

5	Pilot scheme(s) for small scale CBC community projects	Status	Comments	Planning May-June
5.1	Provision of technical and logistical support to pilot schemes for small scale CBC projects	OK	The draft application package has been prepared	To be discussed in the event of June



Component 6

6	Communication, dissemination, research	Status	Comments	Planning May-June
6.1	Kick-off events	OK	Done during the country visits	Re-launching in the event of June
6.2	CBIB+ website – establishment/development, maintenance, uses, handover	OK	Tender has been launched	Reconstruction is expected to start by mid May
6.3	Monthly “flash news”	NA	Not started yet	Design will be prepared in May
6.4	Bi-annual newsletters	NA	Not started yet	Design will be prepared in this period
6.5	Establishment/development of database of best practice examples	NA	Draft ToRs for the establishment and development of the database has been prepared	The approval of ToR and selection of the experts is expected end of May beginning of June
6.6	Stimulation and support of research into issues relevant to CBC in the Western Balkans	NA	Not started yet	Contacts will be established with Universities & Research Institutes



- Other issues
- Questions



Thank you for your attention
The CBIB+ team

