

# CBIB

The European Union's CARDS Regional Programme

## Training of Potential Applicants

### Grant Contract – Pre-financing

Struga

November 5<sup>th</sup>-November 7<sup>th</sup>, 2007

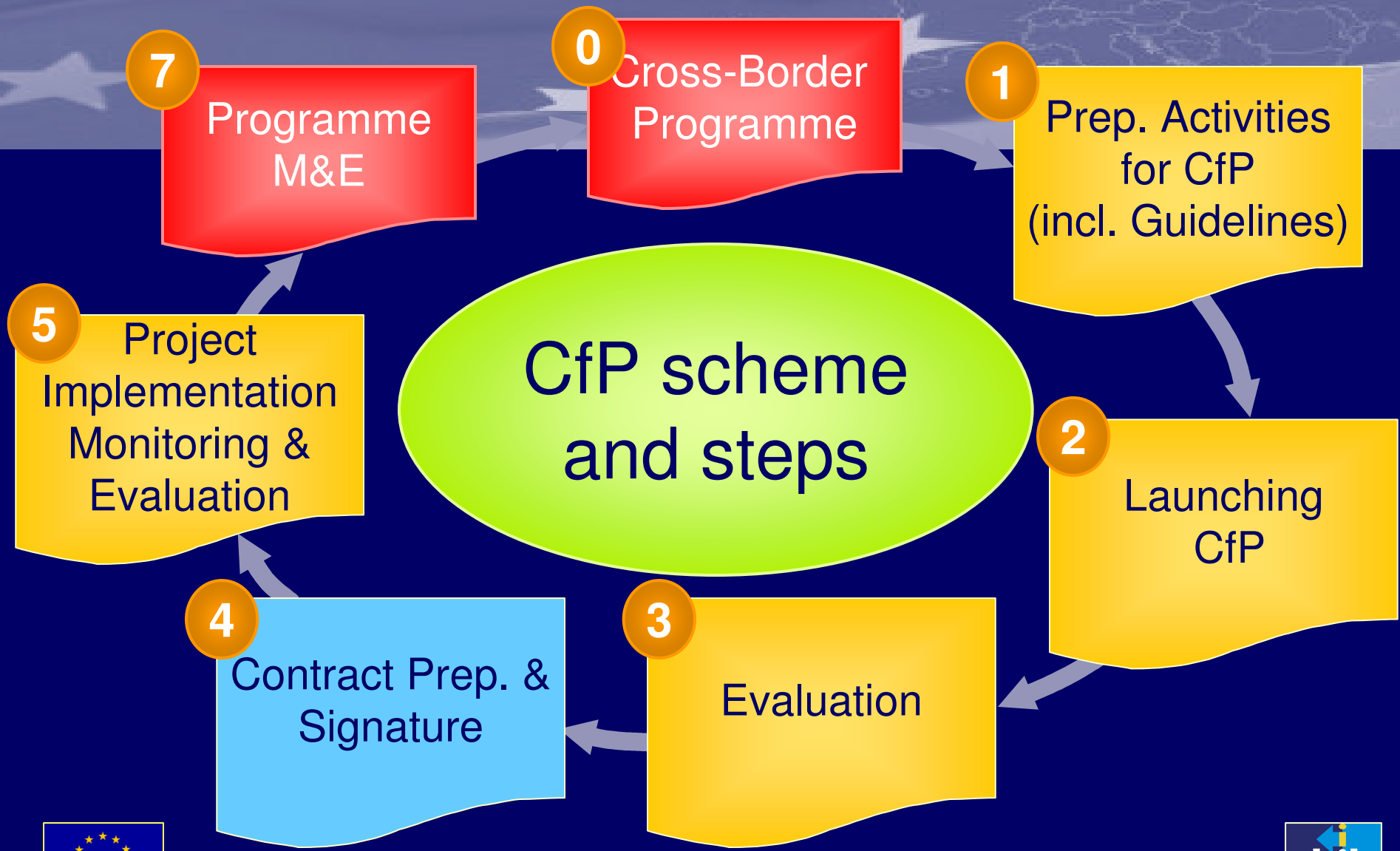


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# Steps in Grant Schema



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# Grant Contract

- Preparation and Signature of the Grant Contract (Art. 6.4.10.2)
- Characteristics of the Grant Contract (Art. 6.4.10.3) – Pre-financing



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## Contract preparation (Art. 6.4.10.2)

- Budget must be corrected prior the signing of the contract from any arithmetical errors or ineligible costs (the description of the action is corrected accordingly).
- The modifications cannot lead to increase of the grant amount nor of the % of the co-financing fixed by the Evaluation Committee.



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# Grant Contract – Special Conditions

- Beneficiary
- Object (purpose of the contract)
- Period
- Financing
- Reporting
- List of Annexes



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# Grant Contract - Annexes

- Annex I Description of the Action
- Annex II General Conditions
- Annex III Budget for Actions
- Annex IV Contract-Award Procedures
- Annex V Standard request for payment and financial identification form



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# Grant Contract - Annexes

- Annex VI Model Narrative and financial report
- Annex VII Model report of factual findings and ToR for an expenditure verification
- Annex VIII Model financial guarantee



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## Exercise

- **Read Article 16 in General Conditions** in relation to accounts and technical and financial checks
- Discuss 10 minutes with your co-participants:
  - What are the consequences for your organisation as an applicant?



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